



**WINCHESTER PUBLIC SCHOOLS  
INVITATION FOR BID**

**IFB**

**Issue Date:** June 10, 2025

**Title:** Cafeteria Food and Supplies

**Issuing Agency  
& Location of  
Bid Opening:** Winchester Public Schools  
598 N. Kent Street  
Winchester, Virginia 22601

**Using Agency:** Winchester Public Schools  
**Locations Where Work Will Be Performed:** (See Attachment "B")

**Period of Contract:** August 12, 2025 – June 30, 2026, with the option to renew for (5) additional one-year periods upon written mutual agreement of both parties. Subsequent renewals will begin on July 1 of each year.

**Sealed Bids Are Due by:** 9 A. M., Local Time on July 17, 2025  
For Furnishing the Goods/Services Described  
Herein And Then Opened in Public at 9:30 A.M. on July 17, 2025

**Mark outside of envelope:** "Food and Supplies Bid"; Attn: Laurie S. Curry  
  
Mail, or hand deliver directly to issuing agency address shown above.

**All inquiries  
should be directed to:** Laurie S. Curry, C.D.M., C.F.P.P., Coordinator of Food Services  
(540) 667-4258, ext. 16125, curry.laurie@wps.k12.va.us

In compliance with this invitation for bids and to all the conditions imposed herein, the undersigned offers and agrees to furnish the goods/services at the price(s) indicated in attachment "C".

Name and Address of Firm:

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Printed Name

\_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_

Signature: \_\_\_\_\_

FEI/FIN No. \_\_\_\_\_

Title: \_\_\_\_\_

**SPECIAL NOTICE:**

**Notice of Award/Bid Review: Notice of Intent to Award Contracts will be posted August 12, 2025. Once the Notice of Intent has been posted, bidders may make an appointment to review bids at the Winchester Schools Central Administrative Offices at 598 N. Kent Street, Winchester, VA, 22601**

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**Bid Submission Checklist:**

- ✓ **Completed and Signed Cover Page**
- ✓ **Signed Vendor Authorization to Transact Business in the Commonwealth**
- ✓ **Attachment A: USDA Certificate Regarding Debarment**
- ✓ **Attachment C: Food and Supplies Specifications and Pricing**
- ✓ **Print all pages of Attachment C to include in your bid package. Please note that there are 4 tabs in the excel spreadsheet. All Tabs should be printed and included with your bid submission.**

**I. PURPOSE:** This Invitation for Bids (IFB) is being issued by Winchester Public Schools as a procurement method to establish a contract with one or more qualified firms to furnish and deliver cafeteria food and supplies to the schools within the school division of Winchester Public Schools (WPS). All terms and conditions presented in this IFB and any resulting contract(s) shall apply to all purchases made by WPS.

**II. SCOPE OF WORK:** Contractor shall furnish cafeteria food and supplies, as required, to each of the delivery sites listed in ATTACHMENT B.

**A. Ordering and receiving procedures:** Contractor shall respond to orders placed by the schools in accordance with the following procedures:

1. Each school will submit purchase orders for their requirements directly to the Contractor on a weekly basis.
2. Contractor shall deliver orders in accordance with the requirements of Section II.B, Deliveries of this IFB.
3. Contractor shall provide a supply of order forms to the Coordinator of Food Services one week after the awarding of the bid by the school board.
4. Delivery tickets and credit memos shall be submitted in duplicate. The school cafeteria manager or designee must sign all copies. The following distribution shall be made: Original and one copy to the cafeteria manager or designee at time of delivery.
5. The contractor shall note any changes, additions or deletions to the delivery ticket on the invoice.
6. All cancellations or merchandise returns shall be recorded by the driver on all copies of the delivery or pick up ticket and distributed as follows:
  - a. The original and one copy to the cafeteria manager or designee
  - b. One copy retained by the driver.

**B. Delivery and appointment:** Delivery hours: 7:00 AM to 12:00 NOON. Delivery days per week will be negotiated with successful bidders. If the delivery day/time differs from agreed upon schedule, due to extenuating circumstances then the Contractor will give schools 24 hour notification of change. All items delivered must comply with the following:

1. Frozen food products must be completely frozen when received at the school. Product temperature must not exceed  $0^{\circ}\text{F} \pm 5^{\circ}\text{F}$ . Product whose temperature is greater than  $5^{\circ}\text{F}$  may be rejected.
2. Refrigerated products in transportation should be maintained between a minimum of  $38^{\circ}\text{F}$  and a maximum of  $40^{\circ}\text{F}$ . Products not held at the proper temperatures may be rejected.
3. The Contractor shall supply product to all schools within each delivery zone (ATTACHMENT B).
4. In order not to disturb the planned menu program, the schools have the right to procure, from other sources, any contract item(s) to replace items which are not delivered on time or are

unacceptable according to specifications.

5. Substitutions may be made at the discretion of WPS provided items are substituted at bid price, quality, and quantity.

**C. Products to be furnished:** Contractor shall furnish the products listed in ATTACHMENT C. Products are listed by food group. Each food group provides the estimated quantities for each item. Please note that there is one Tab for each category. **The estimated quantity usage provided is for planning purposes only and shall not be construed as a minimum order commitment. The receipt of government commodities may affect quantities.**

### III. GENERAL TERMS AND CONDITIONS:

**A. Applicable Laws and Courts:** This solicitation and any resulting contract shall be governed in all respects by the laws of the Commonwealth of Virginia, and any litigation with respect thereto shall be brought in the courts of the Commonwealth. The Contractor shall comply with applicable federal, state and local laws and regulations.

**B. Anti-Discrimination:** By submitting their bids, all bidders certify to WPS that they will conform to the provisions of the Federal Civil Rights Act of 1975, as amended, where applicable, and Section 11.51 of the Virginia Public Procurement Act which provides:

In every contract over \$10,000, the provisions in A and B below apply:

1. During the performance of this contract, the Contractor agrees as follows:

- The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin, except where religion, sex, or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
- The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer.
- Notices, advertisements, and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.
- The Contractor does not, and shall not during the performance of the contract for goods and services in the Commonwealth, knowingly employ an unauthorized alien as defined in the federal Immigration Reform and Control Act of 1986.

2. The Contractor will include the provisions of 1. Above in every subcontract or purchase order over \$10,000 so that the provisions will be binding upon each subcontractor or vendor.

**C. Ethics in public contracting:** by submitting their bids, Bidders certify that their bids are made without collusion or fraud and that they have not offered or received any kickbacks or inducements from

any other bidder, supplier, manufacturer or subcontractor in connection with their bid, and that they have not conferred on any public employee having official responsibility for this procurement transaction any payment, loan, subscription, advance, deposit of money, services or anything of more than nominal value, present or promised, unless consideration of substantially equal value was exchanged.

**D. Immigration Reform and Control Act of 1986:** By signing this bid the bidder certifies that it does not and will not during the performance this contract employ illegal alien workers or otherwise violate the provisions of the Federal Immigration Reform and Control Act of 1986.

**E. Clarification of Terms:** If any prospective bidder has questions about the specifications or other bid documents, the prospective bidder should contact Laurie Curry no later than 4pm on July 9, 2025. All questions received will be posted to the bid website, no later than July 11 at 9am. Bidders are responsible for checking the website for any additional questions or addendums before submitting their proposal. Any revisions to the invitation will be made only by addendum issued by the buyer.

**F. Payment to subcontractor:** A contractor awarded a contract under this solicitation is hereby obligated:

1. To pay the subcontractors within seven (7) days of the contractor's receipt of payment from WPS for the proportionate share of the payment received for work performed by the subcontractor under the contract; or
2. To notify the agency and the subcontractor, in writing, of the contractor's intention to withhold payment and the reason.

The Contractor is obligated to pay the subcontractor interest at the rate of one percent per month (unless otherwise provided under the terms of the contract) on all amounts owed by the Contractor that remain unpaid seven (7) days following the receipt of payment from WPS, except for amounts withheld as stated in b. above. The date of mailing of any payment by U. S. Mail is deemed to be payment to the addressee. These provisions apply to each sub-tier contractor performing under the primary contract.

A contractor's obligation to pay any interest charge to a subcontractor may not be construed to be an obligation of WPS.

**G. Invoices:** Invoices for items ordered, delivered and accepted shall be submitted by the Contractor directly to WPS Nutrition Department 598 N. Kent Street, Winchester, VA 22601. All invoices shall show the contract number and/or purchase order number.

**H. Payment Terms:** Any payment terms requiring payment in less than 30 days will be regarded as requiring payment 30 days after invoice or delivery, whichever occurs last. This shall not affect offers of discounts for payment in less than 30 days, however. If an invoice requires correction, the 30-day period will commence from the date of receipt of the corrected invoice. Contractor will be paid monthly by each school on the basis of invoices submitted. All items delivered shall be billed according to prices bid. The invoice shall list all items by food group showing quantities delivered unit prices and extended totals.

**I. Testing/Inspection/Samples:** WPS reserves the right to request product samples, conduct any test/inspection it may deem advisable to assure supplies and services conform to the specification prior to bid award.

**J. Qualifications of Bidders:** WPS may make such reasonable investigations as deemed proper and necessary to determine the ability of the bidder to perform the work/furnish the item(s) and the bidder

shall furnish to WPS all such information and data for this purpose as may be requested. WPS further reserves the right to reject any bid if the evidence submitted by, or investigations of, such bidder fails to satisfy WPS that such bidder is properly qualified to carry out the obligations of the contract and to complete the work/furnish the item(s) contemplated therein.

**K. Assignment of Contract:** A contract shall not be assignable by the contractor in whole or in part without the written consent of WPS.

**L. Default:** In case of failure to deliver goods or services in accordance with the contract terms and conditions, WPS, after due oral or written notice, may procure them from other sources and hold the Contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies that WPS may have.

**M. Use of Brand Names:** Unless otherwise provided in this IFB, the name of a certain brand, make or manufacturer does not restrict bidders to the specific brand, make or manufacturer name, but conveys the general style, type, character, and quality of the article desired. Any article which the public body in its sole discretion determines to be equal of that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended, shall be accepted. The bidder is responsible to clearly and specifically indicate the product being offered and to provide sufficient descriptive literature, catalog cuts and technical detail to enable WPS to determine if the product offered meets the requirements of the invitation. This is required even if offering the exact brand, make or manufacturer specified. Normally in competitive sealed bidding, only the information furnished with the bid will be considered in the evaluation. Failure to furnish adequate data for evaluation purposes may result in declaring a bid non-responsive. Unless the bidder clearly indicates in its bid that the product offered is an equal product, such bid will be considered to offer the brand name product referenced in the invitation.

**N. Taxes:** Sales to political subdivisions of the Commonwealth of Virginia are normally exempt from State sales tax. State sales and use tax certificates of exemption, Form ST-12, will be issued upon request. Deliveries against this contract shall be free of federal excise and transportation taxes.

**O. Transportation and packaging:** By submitting their bids, all bidders certify and warrant that the price offered for FOB destination includes only the actual freight rate costs at the lowest and best rate and is based upon the actual weight of the goods to be shipped. Except as otherwise specified herein, standard commercial packaging, packing and shipping containers shall be used. All shipping containers shall be legibly marked or labeled on the outside with the purchase order number, commodity description, and quantity.

#### IV. SPECIAL TERMS AND CONDITIONS:

##### A. Length of Contract and Renewal of Contract:

1. **Period of Contract:** This Agreement shall cover the period of August 12, 2025 through June 30, 2026.
2. **Renewal of this agreement** may occur for five (5) successive annual contract periods through June 30, 2030, if mutually agreed upon by WPS and the vendor. This bid may be re-bid in its entirety for each successive contract period with proper notice to all parties.
3. **Notice of renewal price de-escalation or escalation** shall be given to Cooperative at least 45 days before expiration date of the agreement.
4. **Notice of intent to renew the agreement** will be given to the Contractor in writing at least 30

days before the expiration date of the agreement by WPS. (This notice will not be deemed to commit WPS to a contract renewal.)

#### **B. Submission of Bids:**

1. Bidders must use the attached bid form for submitting their bid. Attachment "C" outlines the estimated quantities required for the 2025-2026 school year and the pricing schedule. On Attachment "C", bidder must show Brand, unit packaging and a firm unit price that includes all packaging and shipping costs to the destinations outlined; extensions; and the total dollar value of the extensions of all items bid. **In the bid spreadsheet, bidders should only update columns F, G, and H with appropriate data, and use the comments column to indicate if the product you are bidding is a substitute brand.**

2. Bidders must submit a bid on **ALL** items in order to be considered for award. Bids that are not complete may be rejected. Bids shall be for all delivery sites in attachment "B".

#### **C. Award:**

1. WPS will make the award to the lowest responsive and responsible bidder. Due consideration will also be given to integrity regarding brand names, pack size, grade specifications, previous experience, and the ability of the bidder to render required services.

2. WPS reserves the right to conduct any test it may deem advisable and to make all evaluations. WPS also reserves the right to reject any or all bids in whole or part, to waive formalities and to delete items prior to making the award, whenever it is deemed in the sole opinion of the procuring body to be in its best interest.

3. Notice of the award(s) will be posted on August 12, 2025.

**D. Bid acceptance period:** Any bid resulting from this solicitation shall be valid for 30 days. At the end of the 30-day period, the bid may be withdrawn at that time. If the bid is not withdrawn, it remains in effect until an award is made or the solicitation is cancelled.

**E. Availability of Funds:** It is understood and agreed between the parties herein that the agency shall be bound hereunder only to the extent of the funds available or which may hereafter become available for the purpose of this agreement.

**F. Cancellation of Contract:** WPS reserves the right to cancel and terminate any resulting contract, in part or in whole, without penalty, upon 60 days written notice to the Contractor. Any contract cancellation notice shall not relieve the Contractor of the obligation to deliver any outstanding orders issued prior to the effective date of cancellation.

**G. Price adjustments:** Prices, after the awarding of this contract, may be subject to increases and decreases based on industry wide conditions. Price changes will be considered at the end of sixty-day periods of time for the life of the contract. **Ten days prior to the end of each sixty-day period, the Contractor shall furnish WPS with published documentation of costs from the manufacturer if a price change is requested.** This documentation shall include manufacturers' published prices at the contract date and manufacturers' published prices ten days prior to each sixty-day review period. These price changes are not to reflect labor increases by the supplier but rather material increases or decreases passed on from the manufacturer to the Contractor. No changes in the **original bid prices will be accepted unless the above documentation is received**; however price decreases are subject to implementation at any time and shall be immediately conveyed to WPS.

**H. Escalation Clause - Dairy Vendors Only:** Prices, after awarding this contract, may be subject to increases and decreases based on industry-wide conditions. Price changes will be considered on a monthly basis for the life of this contract. Ten (10) days prior to the end of each thirty- (30) day period the successful bidder may furnish WPS with published documentation of proposed costs and Class I milk prices when changes are requested. The proposed price changes are not to reflect the vendor's overhead but strictly the monthly changes announced in the Class I milk prices. No change in the original bid prices will be accepted unless the above documentation is received and the conditions are met.

**I. Certification of Meat Product:** By my signature on this bid, I hereby certify and warrant that all products offered for delivery meet or exceed the requirements of the Federal Institutional Meat Purchase Specifications (IMPS), Virginia Department of Agriculture Regulations, Federal Food, Drug and Cosmetic Act, and the Federal Wholesome Meat Act. All products awarded and delivered against this bid shall be subject to inspection at destination for specification compliance.

**J. Food Laws and Standards:** All products specified herein shall be processed, packaged and delivered in accordance with regulations of the Virginia Health Department and U. S. Department of Agriculture and requirements of the Federal Food, Drug and Cosmetic Acts and regulations promulgated thereunder.

1. All items will be purchased under USDA and federal specifications, where applicable. References to grades made in specifications shall refer to USDA specifications.
2. Comminuted products shall exhibit an ingredient label approved by the Meat and Poultry Inspection Program, specifying the ingredients used in manufacturing and listing the included ingredients in their order of predominance.

**K. Poultry and Turkey Products:** Unless otherwise specified, all poultry and/or turkey products in this IFB shall be frozen in raw form, from USDA grade A quality chickens and/or turkeys, killed not more than four (4) days prior to freezing. Bacteriological plate count shall not exceed 25,000 per gram on raw products. Processed items shall be free from skin, fat, bone and cartilage. Packaging shall be sufficient not to allow freezer burn and there shall be no evidence of thawing and re-freezing at time of delivery.

**L. Audit:** The Contractor hereby agrees to retain all books, records, and other documents relative to this contract for five (5) years after final payment, or until audited by the Commonwealth of Virginia, whichever is sooner.

**M. Insurance:** By signing and submitting a bid under this solicitation, the Bidder certifies that if awarded the contract, it will have the following insurance coverage at the time the work commences. Additionally, it will maintain these during the entire term of the contract and that all insurance coverage will be provided by insurance companies authorized to sell insurance in Virginia by the Virginia State Corporation Commission.

During the period of the contract WPS reserves the right to require the Contractor to furnish certificates of insurance for the coverage required.

Insurance Coverage and Limits Required:

1. Worker's Compensation - Statutory requirements and benefits
2. Employers Liability - \$100,000
3. General Liability - \$1,000,000 combined single limit which shall include premises/operations liability, products and completed operations coverage, independent contractor's liability,



owner's and contractor's protective liability and personal injury liability. The participating jurisdictions in WPS are to be named as an additional insured with respect to the services being procured.

4. Automobile Liability - \$500,000

**N. Product Information:** CN labels and Nutritional Analysis Product Sheets for all products must be provided upon request once bid is awarded.

**O. Work Site Damages:** Any damage, including damage to finished surfaces, resulting from the performance of this contract shall be repaired to the Commonwealth's satisfaction at the contractor's expense.

**P. Conflict of Interest:** No employee of any public entity of the participating school divisions or their respective political subdivisions shall be admitted to any share or part of this contract or any benefit that may arise therefrom.

**Q. Business Licenses:** Contractor(s) must comply with all city or county ordinances pertaining to the possession of business licenses.

**R. Certification Statement Regarding Debarment, Suspension and Other Responsibility Matters:** Bidder must sign and present with the bid the attached certification statement. By signing the certificate statement the bidder certifies that neither it nor any of its principals have been proposed for debarment, debarred or suspended by a federal agency. See "Attachment A."



**VENDOR'S AUTHORIZATION TO TRANSACT BUSINESS IN THE COMMONWEALTH**

To the extent the Contractor is organized as a stock or nonstock corporation, limited liability company, business trust, or limited partnership or registered as a registered limited liability partnership, such entity shall be authorized to transact business in the Commonwealth as a domestic or foreign business entity by the Virginia State Corporation Commission (SCC). Any such business entity shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth to be revoked or cancelled at any time during the term of this contract. A public body may void any contract with a business entity if the business entity fails to remain in compliance with the provisions of Virginia Code Section 2.2-4311.2.

Any bidder or offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 of the Code of Virginia, as amended, or as otherwise required by law, shall include in its bid or proposal the identification number issued to it by the Virginia State Corporation Commission. Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law shall include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized.

If this bid/offer for goods or services is accepted by WPS, the undersigned agrees that the requirements of the Code of Virginia Section 2.2-4311.2 have been met.

*Complete the following by checking the appropriate line and providing the requested information:*

A. ☐ Bidder/offeror is a Virginia business entity organized and authorized to transact business in Virginia by the SCC and such bidder's/offeror's Identification Number issued to it by the SCC is: \_\_\_\_\_.

B. ☐ Bidder/offeror is an out-of-state (foreign) business entity that is authorized to transact business in Virginia by the SCC and such bidder's/offeror's Identification Number issued to it by the SCC is: \_\_\_\_\_.

C. ☐ Bidder/offeror does not have an Identification Number issued to it by the SCC and such bidder/offeror is not required to be authorized to transact business in Virginia by the SCC for the following reason(s): *(Attach additional sheets as needed to explain why such bidder/offeror is not required to be authorized to transact business in Virginia).*

\_\_\_\_\_  
Legal Name of Company (as listed on W-9 Form)

\_\_\_\_\_  
Legal Name of Bidder

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name/Title

## Attachment "A"

### U. S. DEPARTMENT OF AGRICULTURE

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#### Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

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This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

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Organization Name

P/R Award Number or Project Name

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Name and Title of Authorized Representative

---

Signature

Date

### **INSTRUCTIONS FOR CERTIFICATION (for Attachment A)**

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transactions," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**ATTACHMENT “B” – DELIVERY SITES:**

**John Handley High School**

Manager: Doreen Buracker  
425 Handley Boulevard  
Winchester, VA 22601  
(540) 667-4258 ext. 48002  
Loading dock available  
Delivery: All Food Items

**Garland Quarles Elementary School**

Manager: Loan Tran  
1310 South Loudoun Street  
Winchester, VA, 22601  
(540)667-4258 ext. 58002  
Loading dock available  
Delivery: All Food Items

**Shihadeh Innovation Center**

Manager: Joy Colton  
536 Jefferson Street  
Winchester, VA 22601  
(540) 667-4258 ext. 42108  
No loading dock; ramp available  
Delivery: All Food Items

**John Kerr Elementary School**

Manager: Angelina Olenyn  
427 Meadow Branch Avenue  
Winchester, VA 22601  
(540) 667-4258 ext. 68001  
Loading dock available  
Delivery: All Food Items

**Daniel Morgan Middle School**

Manager: Doris Meade  
48 South Purcell Avenue  
Winchester, VA 22601  
(540) 667-4258 ext. 78005  
Loading dock available  
Delivery: All Food Items

**Frederick Douglass Elementary School**

Manager: Mike Bullis  
100 Cedarmeade Avenue  
Winchester, VA 22601  
(540) 667-4258 ext. 88003  
Loading dock available  
Delivery: All Food Items

**Virginia Avenue Charlotte DeHart Elementary School**

Manager: Becky Miller  
550 Virginia Avenue  
Winchester, VA 22601  
(540) 667-4258 ext. 28001  
Loading dock available  
Delivery: All Food Items